

2002

CITY OF BIG RAPIDS
PARTNERSHIP
INCOME TAX RETURN

2002

FORM 1065

FOR: **PARTNERSHIPS DOING**
BUSINESS IN BIG RAPIDS, MICHIGAN

FILING INSTRUCTIONS

Filing Date: Calendar year taxpayers must file by April 30. Fiscal year taxpayers must file within 4 months after the end of their fiscal year.

REMITTANCE: Partnerships electing to pay tax for partners must remit for all partners when filing return. The tax due, if one dollar (\$1.00) or more, must be paid when filing the return. Make remittance payable to:

CITY OF BIG RAPIDS

MAILING ADDRESS: Mail your return and remittance to:

**CITY OF BIG RAPIDS
CITY TREASURER
226 NORTH MICHIGAN AVENUE
BIG RAPIDS, MICHIGAN 49307**

Partnerships Required to File

Every partnership that conducts business activities in the City of Big Rapids, whether or not an office or place of business is maintained in the City, is required to file a return within four (4) months following the end of the taxable year. If on a calendar year basis, the return must be filed by April 30. **If the partnership elects to pass through the income to the partners on their personal return, then do not file Form 1065 with the City of Big Rapids.**

FORM TO BE USED

If a partnership elects to pay for all partners when filing the return, the Partnership Summary Return provided shall be attached to a copy of the Federal 1065 or required information should be carried over to Federal Schedule E and attached to BR 1040.

Resident vs. Non-Resident Partner

Partners who are residents of Big Rapids are taxed on their entire distributive shares of the net profits of the partnership, including that arising from the business activity outside the City, and including interest, dividends, and royalties and gains from the sale or

exchange of property, either tangible or intangible. Partners who are non-residents of Big Rapids are taxed on their distributive shares of the net profit which is attributed to business activity in the City, plus net rentals of property in the City and gains from the sale or exchange of real or tangible personal property in the City. They are not taxed on their share of net rentals on property outside the City, gains from the sale or exchange of real or tangible property outside the City, gains from the sale or exchange of securities or other tangible property, or interest or dividends.

Option to Pay Tax

At its election, the partnership may file either an information return or it may compute and pay the tax which is due with respect to each partner's share of the net profit of the business, after giving effect to exemptions and other items to which each partner is entitled. Such election is available to all partnerships regardless of the residency of the partners. The partnership may pay the tax for partners only if it pays for all partners subject to the tax.

If the partnership elects to pay the tax on behalf of the partners thereof, then such election and payments shall be deemed to meet the requirements for filing of a return as provided by the Ordinance, for each partner who has no other income subject to the tax. However a return shall be required from any partner having taxable income other than his distributive share of the net profits of the partnership.

Partnership as Taxpayer

If the partnership elects to pay the tax on behalf of the partners, then it assumes the status of the taxpayer to the following extent:

1. **Timely payment.** Payment must be made within four (4) months from the end of the fiscal year or period; otherwise, it will be subject to interest and penalties the same as a delinquent payment from any other taxpayer.

2. **Payment of estimated tax.** The election of the partnership to pay the tax on behalf of the individual partners also carries with it the requirement to file a Declaration of Estimated Income Tax Form BR 1040ES if the total estimated tax for the partnership is expected to exceed \$100 and pay such tax.

2002

CITY OF BIG RAPIDS
CORPORATION
INCOME TAX RETURN

2002

FORM 1120

FOR: **CORPORATIONS DOING
BUSINESS IN BIG RAPIDS, MICHIGAN**

FILING INSTRUCTIONS

Filing Date: Calendar year taxpayers must file by April 30. Fiscal year taxpayers must file within 4 months after the end of their fiscal year.

REMITTANCE: The tax due, if one dollar (\$1.00) or more, must be paid when filing the return. Make remittance payable to:

CITY OF BIG RAPIDS

MAILING ADDRESS: Mail your return and remittance to:
CITY OF BIG RAPIDS
CITY TREASURER
226 NORTH MICHIGAN AVENUE
BIG RAPIDS, MICHIGAN 49307

Corporations Required to File

Every corporation doing business in the City, whether or not it has an office or place of business in the city, and whether or not it has net profits, is required to file a City of Big Rapids Income Tax Corporation Return.

Corporations cannot elect to file and be taxed as partnerships. (Likewise, partnerships cannot elect to file and be taxed as corporations.)

Non-profit corporations which have applied for and received approval for exemptions from the Federal Income tax shall not be required to file a Big Rapids return provided they submit approval from the Internal Revenue Service. Such exemption for the City's filing requirement will continue in effect as long as their Federal exemption is in effect.

The Ordinance also specifically exempts state and national banks, trust companies, insurance companies, building and loan and savings and loan associations, and credit unions (either state chartered or federal chartered).

FORM TO BE USED

The Corporate Summary Return shall be attached to a copy of the Federal 1120.

Losses

Net operating loss carry-over and/or net capital loss carry-over applicable to Big Rapids operating losses and net capital losses sustained by a corporation may be carried forward twenty years. There is no provision for carrying back losses to prior tax years. No deductions will be allowed for net operating losses and net capital losses sustained prior to January 1, 1970. Capital losses and capital loss carry-overs are deductible only to the extent of capital gains.

Losses are to be allocated to Big Rapids at the percentage of business conducted in Big Rapids in the year in which the loss was sustained. If all business was not conducted in Big Rapids in the year in which the loss was sustained, use the business allocation percentage formula to arrive at the deductible portion of the loss. If you do not conduct 100% of your business in Big Rapids, attach a schedule showing your computation for the amount reported on this line.

Corporations are not permitted to file as so-called "tax option" corporations. Every corporation subject to the city tax must file a return and pay the tax, regardless of any option available to it under Section 1371-1377 of the Federal Internal Revenue Code. The taxable income or net operating loss of a corporation shall not be prorated to the shareholders and reported on their individual returns.

Attach Federal Form 1065, 1120, 1120A, or 1120S

City of Big Rapids Income Tax Summary Return For Partnerships or Corporations 2002

or other taxable year beginning _____ 2002 ENDING _____ 2002

Name of Partnership or Corporation _____

Address _____

This return is paying tax for all partners or officers.

Principal Business Activity _____

Federal I.D.# _____

| NAME AND ADDRESS OF EACH PARTNER OR OFFICER | SOCIAL SECURITY NUMBER | BIG RAPIDS RESIDENT | |
|--|------------------------|---------------------|----|
| | | YES | NO |
| (a) _____ | _____ | | |
| (b) _____ | _____ | | |
| (c) _____ | _____ | | |
| Attach sheet of paper for additional information | | | |

| | | |
|---|----------|----|
| 1) Income carried over from Federal Form 1065, 1120, 1120A, or 1120S | \$ _____ | 00 |
| 2) Add: Big Rapids Income Tax Paid | _____ | 00 |
| Other - Submit Schedule | _____ | 00 |
| Total | _____ | 00 |
| 3) Subtract: | | |
| Interest from Government Obligations | _____ | 00 |
| Dividends Received Deductions | _____ | 00 |
| Foreign Tax Credit | _____ | 00 |
| Other - Submit Schedule | _____ | 00 |
| Total | _____ | 00 |
| 4) Subtotal | _____ | 00 |
| 5) Percentage of Business Attributable to City of Big Rapids (Use formula on back) | _____ | 00 |
| 6) Multiply Line 4 by Line 5 | _____ | 00 |
| 7) Carry over loss from prior percentage allocations of Big Rapids tax years. | _____ | 00 |
| 8) Taxable income | _____ | 00 |
| 9) City of Big Rapids Tax - Multiply Line 8 by 1% (Corporations, Sub S Corporations, & Resident Partnerships) (Non-Resident Partnerships - Line 8 by 1/2%) | _____ | 00 |
| 10) Voluntary Contribution to Big Rapids Community Pool | _____ | 00 |
| 11) Total of Lines 9 and 10 | _____ | 00 |

PAYMENTS AND CREDITS

| | | |
|--|-------|----|
| 12) a. Credit from prior year _____ | 00 | |
| b. Payment made on 2002 Declaration of Estimated Big Rapids Income Tax _____ | 00 | |
| c. Tax paid with the tentative return or payments made with extension _____ | 00 | |
| 13) TOTAL | _____ | 00 |

PAYMENTS AND CREDITS

| | | |
|---|--|----|
| 14) Penalty and interest (Penalty - 1% of the amount of the unpaid tax for each month or a fraction thereof not to exceed a total penalty of 25% of the unpaid tax. Interest - .0001589 per day. Minimum penalty and interest of \$2.00 _____) | | 00 |
| 15) If your tax (Line 11) is larger than payments (Line 13) enter AMOUNT YOU OWE and PAY IN FULL WITH THIS RETURN. Write Federal ID No. on remittance and make payable to: "TREASURER, CITY OF BIG RAPIDS" Mail to: City of Big Rapids, Treasurer's Office, 226 N. Michigan Avenue, Big Rapids, MI 49307 _____ | | 00 |
| 16) If your payments (Line 13) are larger than your tax (Line 11) enter amount OVERPAID. Mail to City of Big Rapids, Income Tax Division, 226 N. Michigan Avenue, Big Rapids, MI 49307 _____ | | 00 |
| 17) Amount of Line 16 is to be: (check one box only) A <input type="checkbox"/> Credited on 2003 estimated tax B <input type="checkbox"/> Refunded to you | | |

I declare, under penalty of perjury, that the information on this return and attachments is true and complete.

I authorize the CITY to discuss my claim and attachments with my preparer

DO NOT discuss my claim with my preparer.

I declare, under penalty of perjury, that this return is based on all information of which I have knowledge.
PREPARER'S SIGNATURE & ADDRESS

Filer's Signature _____ Date _____

Title _____

Phone () _____

Business Allocation Formula

| | Located Everywhere A. | Located in Big Rapids B. | Percentage B ÷ A |
|---|-----------------------------|--------------------------------|---------------------|
| 1. Average net book value of real and tangible personal property | _____ | _____ | _____ |
| a. Gross rent paid for real property only multiplied by 8 | _____ | _____ | _____ |
| b. Total (Add Lines 1 and 1a) | _____ | _____ | _____ |
| 2. Total wages, salaries, commissions and other compensation of all employees | _____ | _____ | _____ |
| 3. Gross receipts from sales made or services rendered | _____ | _____ | _____ |
| 4. Total percentages - Add the three percentages computed for Lines 1b, 2, and 3 which you entered in the last column | | | _____ |
| 5. Average percentage (one-third of Line 4) Enter here and on Line 5, Front page | | | ===== |

| | | |
|---------|--|----------|
| LINE 14 | A. Interest - .0001589 per day | A. _____ |
| | B. Penalty - 1% of the amount of the unpaid tax for each month of fraction thereof not to exceed a total penalty of 25% of the unpaid tax. | B. _____ |
| | C. Total penalty and interest but must pay a minimum of \$2.00 Enter on Line 14 | C. _____ |