

CHECK LIST FOR BECOMING A TAXI CAB DRIVER

The process of obtaining a taxi cab driver license includes the following:

1. Applicant fills out a TAXICAB DRIVER LICENSE APPLICATION form.
2. Applicant must have a **Michigan** Chauffeur's license.
3. Applicant fills out the CRIMINAL HISTORY REPORT and pays a \$10.00 fee for the ICHAT background check before any paper work is completed.
4. The Clerk's Office will give the applicant a fingerprinting form to be taken to Community Corrections. The cost for the fingerprinting is \$10.00. All paperwork will be sent to Public Safety by the Clerk's Office Staff. All paperwork stays at the Public Safety Department until approved. When the application has been approved and signed by the Public Safety Director, it will be returned to the City Clerk's Office.
5. Once all forms are approved and given back to the Clerk's Office, the applicant will be notified as to whether or not the application is approved. If approved, the applicant must provide two **PASSPORT QUALITY** photos.
6. The applicant then pays either the \$20.00 annual license fee or the \$10.00 for a renewal .
7. The applicant will receive an official laminated Taxicab Driver's License and a copy of the Rules and Regulations for Operating a Taxicab.
8. If you have any questions regarding taxi cab drivers licenses, please contact the City Clerk's Office at 592-4000.