

## **INDEX**



## INDEX

ABANDONED PROPERTY (See PROPERTY DISPOSITION)

### ADULT ENTERTAINMENT ESTABLISHMENTS

- Definitions, 122.01
- Licenses
  - Application for license, 122.03
  - Display of license or permit, 122.06
  - Fee, 122.05
  - Generally, 122.02
  - Standards for issuance, 122.04
  - Renewal of license or permit, 122.07
  - Revocation or suspension of license, 122.08
- Penalty, 122.99
- Physical layout of adult entertainment establishment, 122.09
- Responsibilities of the operator, 122.10

### ADVERTISEMENTS

- Handbills and posters; distributing, 95.01
- Penalty, 95.99
- Posting prohibited, 95.02

AIR POLLUTION (See NUISANCES)

### ALARM SYSTEMS

- Authority to pursue obligation, 99.04
- Definitions, 99.01
- False alarm response charge; responsibility of the alarm user, 99.02
- Unknown alarm response charge; responsibility of the alarm user, 99.03

### ALCOHOLIC BEVERAGES

- Consumption on street or parking lot, 131.04
- Definitions, 131.01
- Licenses
  - Application for new license or license transfer, 131.22
  - Objections to renewal; requests for revocation, 131.23
  - Purpose, 131.21
  - Title, 131.20
- Minors
  - Authority to stop; appearance tickets, 131.10
  - Furnishing or using fraudulent identification, 131.09
  - License sanctions, 131.12
  - Notice to parents or guardians, 131.11
  - Penalty, 131.99
  - Preliminary breath test, 131.13
  - Purchase, consumption, and possession by minors prohibited, 131.08
  - Sale to minors prohibited, 131.07

## ALCOHOLIC BEVERAGES (Cont'd)

Nuisances (See NUISANCES)

Parks

Alcoholic beverages prohibited in, 92.06

Persons, employees; responsibility, 131.06

Possessing open alcoholic beverage, 131.05

Sales; regulations, 131.03

Sunday sales, 131.02

## ANIMALS

Animal shows and exhibitions, 119.02

Animals prohibited; exceptions, 91.02

Cats

Regulation of cats, 91.35

Coloring birds prohibited, 91.04

Disturbing birds, 91.03

Dogs

Barking, howling, 91.27

Female dogs, 91.23

Impounding dogs; disposition, 91.21

Leash required, 91.26

License required, 91.20

Quarantine, 91.25

Records required, 91.22

Report to police, 91.24

Vicious dogs, 91.28

Feeding required, 91.07

Goats and swine prohibited, 91.01

Penalty, 91.99

Poisonous substances prohibited, 91.06

Sanitary requirements, 91.08

Sick or dead animals, 91.05

## AUCTIONEERS

Account required, 115.05

Household goods, 115.08

License required, 115.01

Application for license, 115.02

New goods, 115.07

Prohibited practices, 115.04

Sale restrictions, 115.03

Sales authorized by court, 115.09

Sworn statement required, 115.06

## AUTOMOBILES

Junk, 90.70

## BICYCLES, SKATEBOARDS, AND TOY VEHICLES

Bicycles

Bicycle dealers, 72.24

Carrying articles, 72.31

Clinging to vehicles, 72.30

Driver regulations applicable, 72.15

**BICYCLES, SKATEBOARDS, AND TOY VEHICLES (Cont'd)**

**Bicycles (Cont'd)**

- Emerging from alley or driveway, 72.29
  - Equipment; lights, 72.34
  - Inspection of bicycles, 72.21
  - Issuance of license, 72.19
  - License application, 72.18
  - License decal, 72.20
  - License required, 72.17
  - Obedience to traffic control devices, 72.25
  - Parking, 72.32
  - Rental agencies, 72.23
  - Responsibility of parents, 72.16
  - Riding on bicycles, 72.26
  - Riding on roadways and bicycle paths, 72.27
  - Riding on sidewalks, 72.33
  - Rules, 72.35
  - Speed, 72.28
  - Transfer of ownership, 72.22
  - Violations — juveniles under 16, 72.36
- Penalty, 72.99
- Skateboards, roller skates and the like, 72.01

**BLIGHT (See NUISANCES)**

**BOARD OF HEALTH, 33.01**

**BREACH OF THE PEACE OFFENSES, 130.04**

**BUILDING REGULATIONS**

- Adoption of state construction code, 150.01
- Enforcing agency, 150.02
- Flood hazard area construction, 152.01
- Moving buildings; permit required, 94.15
- Razing and repairing buildings, fire prevention regulations, 96.04
- Smoke detectors (See HOUSING REGULATIONS)



**BUSINESS AND TRADE LICENSES**

- Application for license, 110.03
- Business licenses required, 110.01
- Carrying license; display; requirements, 110.13
- Compliance with code, 110.06
- Display of license on device or vehicle, 110.14
- Exemption, 110.08
- Expired or duplicate license; display, 110.15
- Fees, payment of, 110.07
- Hearing by City Commission, 110.11
- License fee and bond schedule, 110.19
- License year, 110.04
- Licenses nontransferable, 110.16
- Notice of suspension or revocation, 110.10
- Penalty fee, 110.18
- Provisions complementary and supplemental, 110.17
- Refusal to issue license; revocation, causes, 110.09
- Renewal of license, 110.12
- State license laws; compliance prerequisite, 110.05
- State license not exemption, 110.02

**CEMETERY BOARD (See CHARTER)****CHARTER**

- Borrowing Power
  - General borrowing power, Charter, 10.1
  - Limitation on indebtedness, Charter, 10.6
  - Other bonds, Charter, 10.3
  - Preparation and record of bonds, Charter, 10.4
  - Special assessment bonds, Charter, 10.2
  - Unissued bonds, Charter, 10.5
- Cemetery Board
  - Amount to be appropriated, Charter, 17.11
  - Appropriation for Cemetery, Charter, 17.2
  - Board of Cemetery Trustees, Charter, 17.3
  - Cemetery management, Charter, 17.7
  - Cemetery moneys to be paid to City Treasurer, Charter, 17.10
  - Cemetery ordinance enforcement, Charter, 17.9
  - City Cemetery, Charter, 17.1
  - Meetings, Charter, 17.12
  - Organization and officers, Charter, 17.6
  - Perpetual care funds, Charter, 17.8
  - Removal from office, Charter, 17.5
  - Term of office, Charter, 17.4
- City Assessor
  - Appointment, Charter, 3.19
  - Responsibilities and duties, Charter, 3.20
- City Attorney
  - Appointment, Charter, 3.17
  - Responsibilities and duties, Charter, 3.18
- City boards, establishing, Charter, 3.3

## CHARTER (Cont'd)

## City Clerk

- Appointment, Charter, 3.13
- Responsibilities and duties, Charter, 3.14

## City Commission, Charter, 3.2

- Compensation of Commissioners, Charter, 3.5
- Investigations, Charter, 6.9
- Meetings, Charter, 6.1

- Committees, Charter, 6.8
- Compulsory attendance at meetings, Charter, 6.7
- Meetings to be public, Charter, 6.4
- Quorum, Charter, 6.5
- Special meetings, Charter, 6.2
  - Business at special meetings, Charter, 6.3
  - Voting and publication of minutes, Charter, 6.6

Qualifications of Commissioners, Charter, 5.1

Relationship of Commission to administrative service, Charter, 3.12

## City Legislation

- Commission procedure on petitions, Charter, 7.11
- Compilation, codification, and publication of Charter and ordinances, Charter, 7.2
- Conflicting ordinances, Charter, 7.14
- Continuation of existing ordinances, Charter, 7.15
- Effective date of ordinances, Charter, 7.5
- Enactment, amendment, and repeal of ordinances, Charter, 7.4
- Form of ordinances, Charter, 7.3
- Initiative and referendum, Charter, 7.10
- Licenses, Charter, 7.8
- Ordinance suspended, Charter, 7.13
- Public health and safety, Charter, 7.7
- Publication of ordinances, Charter, 7.6
- Streets and alleys, Charter, 7.9
- Submission to electors, Charter, 7.12
- Validity of ordinances, Charter, 7.1

City liability; notice to city, Charter, 18.1

City Manager; appointment, Charter, 3.9

- Acting City Manager, Charter, 3.11
- Responsibilities and duties of the City Manager, Charter, 3.10

City officials and personnel (See also specific officials herein)

- Appointments, removals, and promotions, Charter, 5.9
- Change in term of office or compensation, Charter, 5.5
- City officers, Charter, 3.8
- Employee benefit programs, Charter, 5.10
- Filling vacancies in elective offices, Charter, 5.4
- Financial interests prohibited, Charter, 5.8
- Oath of office and bonds, Charter, 5.6
- Official performance, Charter, 3.21
- Other administrative officers; appointment, Charter, 3.22
- Qualifications of Mayor and Commissioners, Charter, 5.1
- Resignation of elected officers, Charter, 5.3
- Responsibilities and duties of other administrative officers, Charter, 3.23
- Surety bonds, Charter, 5.7
- Vacancies in office, Charter, 5.2

## CHARTER (Cont'd)

## City Plan Board

- Meetings, Charter, 14.5
- Organization and officers, Charter, 14.3
- Plan Board organization, Charter, 14.1
- Removal from office, Charter, 14.6
- Responsibilities and duties, Charter, 14.4
- Term of office, Charter, 14.2

## City Treasurer

- Appointment, Charter, 3.15
- Responsibilities and duties, Charter, 3.16

## Collection of city charges, Charter, 3.4

## Commission-manager government, Charter, 3.1

## Continuation of Existing Corporation Boundaries

- Alteration of boundaries, Charter, 1.2
- Continuation of existing corporation, Charter, 1.1

## Contracts, Franchises, Permits

- City may perform public works, Charter, 13.1
- Conditions of public utility franchise, Charter, 13.8
- Contracts, Charter, 13.3
- Control and revocation of franchise, Charter, 13.7
- Franchises, Charter, 13.5
- Leases, licenses and franchises remain in effect, Charter, 13.6
- Limitation on leasing of city property, Charter, 13.4
- Plans and specifications, Charter, 13.2
- Regulations of rates, Charter, 13.9
- Use of street by utility, Charter, 13.10

## Effect of illegality of any part of Charter, Charter, 18.6

## Elections

- Acceptance/rejection of nomination, Charter, 4.12
- Approval of petitions, Charter, 4.11
- At large election, Charter, 4.4
- Canvass of votes, Charter, 4.14
- Election Commission, Charter, 4.9
- Election date, Charter, 4.5
- Election procedure, Charter, 4.2
- Form of ballots, Charter, 4.13
- Nominating petitions, Charter, 4.10
- Notice of election, Charter, 4.7
- Qualifications of electors, Charter, 4.1
- Recall, Charter, 4.16
- Recount, Charter, 4.15
- Special elections, Charter, 4.6
- Terms of office of elective officials, Charter, 4.3
- Voting hours, Charter, 4.8

## Finance, Budget Audit, Purchasing

- Adoption of budget and tax limits, Charter, 8.5
- Budget control, Charter, 8.7
- Budget document, Charter, 8.3
- Budget hearings, Charter, 8.4
- Budget procedure, Charter, 8.2

## CHARTER (Cont'd)

## Finance, Budget Audit, Purchasing (Cont'd)

- Emergency purchasing, Charter, 8.11
- Expenditure of funds for dispute resolution, Charter, 8.12
- Fiscal year, Charter, 8.1
- Independent audit and Manager's report, Charter, 8.9
- Purchasing procedure: bids, contracts, regulations, Charter, 8.10
- Receiving, depositing, and investing city funds, Charter, 8.8
- Transfer of appropriation, Charter, 8.6

## General Municipal Powers

- Additional powers of the city, Charter, 2.2
- Exercise of power, Charter, 2.3
- General municipal powers, Charter, 2.1
- Liability and obligations of present city, Charter, 2.5
- Succession to properties of present city, Charter, 2.4

## Headings, Charter, 18.5

## Library Board

- Annual report, Charter, 15.6
- Donations, Charter, 15.9
- Library Board organization, Charter, 15.1
- Library fund, Charter, 15.5
- Management of Big Rapids Community Library, Charter, 15.4
- Meetings, Charter, 15.7
- Organization and officers, Charter, 15.3
- Removal from office, Charter, 15.8
- Term of office, Charter, 15.2

## Mayor

- Compensation of Mayor, Charter, 3.5
- Mayor pro-tempore, Charter, 3.7
- Qualifications of Mayor, Charter, 5.1
- Responsibilities and duties of the Mayor, Charter, 3.6

## Municipal Utilities

- Accounts, Charter, 12.4
- Disposal of utility plants and property, Charter, 12.5
- General powers, Charter, 12.1
- Rates, Charter, 12.2
- Utility charges: collection, Charter, 12.3

## No estoppel by presentation, Charter, 18.2

## Ordinances (See City Legislation, hereunder)

## Park and Recreation Board

- Amount to be appropriated, Charter, 16.6
- Disposition of revenues, Charter, 16.5
- Duties of Board, Charter, 16.4
- Meetings, Charter, 16.7
- Organization and officers, Charter, 16.3
- Park and Recreation Board organization, Charter, 16.1
- Removal from office, Charter, 16.8
- Term of office, Charter, 16.2

## Records to be public, Charter, 18.3

## Saturdays, Sundays and holidays, Charter, 18.7

## CHARTER (Cont'd)

## Schedule

- City Commissioners elected on April 2, 1990, Charter, 19.3
- City officers elected on April 4, 1994, Charter, 19.5
- City officers elected on April 6, 1992, Charter, 19.4
- Continuation in office, Charter, 19.8
- Effective date of this Charter, Charter, 19.7
- Election to adopt this Charter, Charter, 19.1
- First general municipal elections under this Charter, Charter, 19.6
- Form of ballot, Charter, 19.2
- Resolution, Charter, 19.10
- Status of schedule chapter, Charter, 19.9

## Special Assessments

- Commission resolution, Charter, 11.1
- Procedure set by ordinance, Charter, 11.2

## Taxation

- Board of Review, Charter, 9.3
- City tax roll, Charter, 9.8
- Clerk to certify tax levy, Charter, 9.7
- Collection fees and interest, Charter, 9.11
- Duties of Board of Review, Charter, 9.6
- Failure or refusal to pay taxes, Charter, 9.13
- Meeting of the Board of Review, Charter, 9.4
- Notice of meetings, Charter, 9.5
- Power to provide funds, Charter, 9.1
- State, county and school taxes, Charter, 9.12
- Subject of taxation, Charter, 9.2
- Tax roll certified for collection, Charter, 9.9
- Tax roll to County Treasurer, Charter, 9.14
- Taxes lien on property, Charter, 9.10
- Tense, Charter, 18.4

## CHECKS, DISHONORED; EXPENSE COLLECTION

- Definitions, 120.02
- Dishonored checks, 130.30
- Liability for the Expense of Dishonored Check Response
  - Billing, 120.19
  - Charges against person, 120.17
  - Cost recovery schedule, 120.18
  - Failure to pay, 120.20
  - Person responsible, 120.15 and 120.21
  - Presumptions, 120.16
  - Procedure to recover cost, 120.20
- Purpose, 120.01
- Severability, 120.22

## CIRCUSES, SHOWS AND EXHIBITIONS

- Animal shows and exhibitions, 119.02
- Show license, 119.01

## CITY ASSESSOR, 32.08

- Appointment, Charter, 3.19
- Responsibilities and duties, Charter, 3.20

**CITY ATTORNEY, 32.07**

- Appointment, Charter, 3.17
- Responsibilities and duties, Charter, 3.18

**CITY CLERK, 32.05**

- Appointment, Charter, 3.13
- Responsibilities and duties, Charter, 3.14

**CITY COMMISSION, Charter 3.2**

- Compensation of Commissioners, Charter, 3.5
- Commission rules of procedure; adopted by reference, 31.02
- Investigations, Charter, 6.9
- Meetings, Charter, 6.1
  - Committees, Charter, 6.8
  - Compulsory attendance at meetings, Charter, 6.7
  - Meetings to be public, Charter, 6.4
  - Quorum, Charter, 6.5
  - Special meetings, Charter, 6.2
    - Business at special meetings, Charter, 6.3
    - Voting and publication of minutes, Charter, 6.6
- Qualifications of Commissioners, Charter, 5.1
- Relationship of Commission to administrative service, Charter, 3.12

**CITY MANAGER, 32.04**

- Acting City Manager, Charter, 3.11
- Assistant City Manager, 32.041
- Responsibilities and duties of the City Manager, Charter, 3.10

**CITY OFFICES AND DEPARTMENTS (See also specific offices and departments; see also CHARTER)**

- Departments, 32.01
- Department heads, 32.02
- Surety bonds, 32.03

**CITY PLAN BOARD**

- Meetings, Charter, 14.5
- Organization and officers, Charter, 14.3
- Plan Board organization, Charter, 14.1
- Removal from office, Charter, 14.6
- Responsibilities and duties, Charter, 14.4
- Term of office, Charter, 14.2

**CITY TREASURER, 32.06**

- Appointment, Charter, 3.15
- Responsibilities and duties, Charter, 3.16

**CIVIL INFRACTIONS, 10.97****CODE OF ORDINANCES**

- Approval of legal documents, 10.10
- Captions, 10.02
- Civil infractions, 10.97
- Code revisions, 10.11

CODE OF ORDINANCES (Cont'd)

- Contents of code, 10.12
- Definitions, 10.03
- General penalty, 10.99
- Notices served by the City, 10.14
- Official time, 10.07
- Ordinances repealed, 10.09
- Reasonable time, 10.08
- Reference to offices; acts required, 10.06
- Responsibility for prohibited acts , 10.98
- Rules of interpretation, 10.04
- Section histories; statutory references, 10.13
- Severability, 10.05
- Title of code, 10.01

CONTRACTS (See CHARTER)

DANGEROUS STRUCTURES (See NUISANCES)

DEPARTMENT OF ENGINEERING AND MUNICIPAL UTILITIES, 32.60

DEPARTMENT OF NEIGHBORHOOD SERVICES, 32.40

DEPARTMENT OF PUBLIC SAFETY, 32.15

DEPARTMENT OF PUBLIC WORKS, 32.20

DIAL-A-RIDE LOCAL ADVISORY COUNCIL

- Appointment, 33.71
- Meetings, 33.73
- Purpose and organization, 33.70
- Removal from office, 33.74
- Term of office, 33.72

DOMESTIC ASSAULT

- Offense of domestic assault, 130.21
- Warrantless arrest, 130.20

DOWNTOWN DEVELOPMENT AUTHORITY

- Adoption of public act by reference, 33.65
- Board's attorney, 33.69
- Board's Director report to City Commission, 33.68
- Bond set for Director of Board, 33.67
- Boundaries of the Downtown District, 33.66

ELECTIONS

- Acceptance/rejection of nomination, Charter, 4.12
- Approval of petitions, Charter, 4.11
- At large election, Charter, 4.4
- Canvass of votes, Charter, 4.14
- Election Commission, Charter, 4.9
- Election date, Charter, 4.5
- Election procedure, Charter, 4.2
- Form of ballots, Charter, 4.13
- Nominating petitions, Charter, 4.10
- Notice of election, Charter, 4.7
- Precincts established, 30.16

**ELECTIONS (Cont'd)**

- Qualifications of electors, Charter, 4.1
- Recall, Charter, 4.16
- Recount, Charter, 4.15
- Special elections, Charter, 4.6
- Terms of office of elective officials, Charter, 4.3
- Voting hours, Charter, 4.8

**FAIR HOUSING**

- Discrimination by real estate broker or salesperson prohibited, 97.03
- Discrimination in lending prohibited, 97.02
- Discrimination in sale, lease or rental prohibited, 97.01
- Discrimination in terms and privileges, 97.04
- Exceptions, 97.08
- False or substantially misleading statements prohibited, 97.06
- Permissible transactions, 97.09
- Publication indicating certain preferences prohibited, 97.05
- Threats, intimidation and the like prohibited, 97.07

**FIRE PREVENTION REGULATIONS**

- Adoption of National Fire Prevention Code by reference, 96.25
- Buildings; razing, repairing, 96.04
- Changes in code, 96.27
- Christmas tree sales lots, 96.14
- Compliance with orders; time, 96.05
- Definitions, 96.01
- False alarms, 96.16
- Fire alarm system, 96.17
- Fire drills, 96.15
- Fire escapes; aisles and exits, 96.12
- Flammable decorations, 96.08
- Flammable liquids, 96.07
- Hydrants; obstruction prohibited, 96.20
- Inspection of premises, 96.02
- Inspection; access to premises, 96.06
- Keys of signal boxes, 96.18
- Open fires, 96.13
- Opening fire hydrants, 96.19
- Penalty, 96.99
- References in code, 96.26
- Service of orders, 96.03
- Smoking in bed, 96.21
- Smoking in theaters, 96.24
- Smoking on public conveyances, 96.23
- Smoldering ashes, 96.10
- Throwing hot or burning substances, 96.22
- Undue hardship; modification of provisions, 96.11
- Welding, 96.09

**GARBAGE AND RUBBISH**

- Accumulation of garbage, 50.02
- Accumulation of rubbish, 50.08
- Billings, 50.13
- Definitions, 50.01
- Enforcement, 50.15

**GARBAGE AND RUBBISH (Cont'd)**

- Extraordinary materials, 50.06
- Feeding of garbage to animals, 50.11
- Hours, 50.04
- Location, 50.07
- Penalty, 50.99
- Pickup of garbage or rubbish, 50.14
- Pickup of trash by city order, 50.16
- Rates, 50.12
- Service, 50.03
- Special materials, 50.05
- Transportation of garbage, 50.09
- Transportation of rubbish, 50.10

**HOUSING COMMISSION, 33.55**

- Powers, 33.56

**HOUSING REGULATIONS (See also ALARM SYSTEMS)**

- Fire extinguishers, 151.03
- Housing Law adopted, 151.04
- Housing Maintenance Certificates
  - Appeal, 151.27
  - Application for certificate; renewal, 151.20
  - Building Inspector to issue certificate, 151.16
  - Certificate to be displayed; not transferable to another dwelling or owner; notice required, 151.23
  - Dwellings to conform, 151.17
  - Local contact person to be designated, 151.21
  - Maintenance certificate required, 151.15
  - Notice of violation, 151.25
  - Record of repair and complaint to be maintained by certificate holder, 151.24
  - Record to be kept; copies, 151.19
  - Reinspection; suspension of operating license, 151.26
  - Temporary certificates, 151.18
  - Tenant to allow entry of Inspector, 151.22
- Housing projects (See HOUSING DEVELOPMENTS, TAX EXEMPTION FOR)
- International Property Maintenance Code adopted, 151.01
- Penalty, 151.99
- Property address numbers, 151.02
- Smoke Detectors
  - Alternative, 151.38
  - Change of occupancy, 151.40
  - Conformance, 151.39
  - Definitions, 151.36
  - Installation, 151.37
  - Power source, 151.41
  - Requirement, 151.35
  - Tampering, 151.42

**FLOOD DAMAGE PREVENTION**

- Flood hazard area construction, 152.01
- Penalty, 152.99

**HOUSING DEVELOPMENTS, TAX EXEMPTION FOR**

- Annual service charge
  - Establishment of, 155.04
  - Limitation on payment of, 155.05
  - Payment of, 155.09

**HOUSING DEVELOPMENTS, TAX EXEMPTION FOR (Cont'd)**

- Class of developments, 155.03
- Definitions, 155.02
- Determination of qualified housing developments, 155.07
- Duration, 155.10
- Findings, 155.01
- Housing developments initiated during certain time period, 155.06
- Preliminary review and recommendation, 155.08
- Purpose, 155.01

**INCOME TAX (See TAXATION, FINANCE AND PURCHASES)****JUNK AUTOMOBILES**

- Disabled and inoperable, 90.70

**JUNK DEALERS**

- Application for license, 113.02
- License required, 113.01
- Police inspection, 113.03
- Purchases, restrictions, 113.04

**LAND DIVISION, PLAT REVIEW AND LOT SPLIT**

- Definitions, 153.02
- Development design standards, 153.06
- Exemptions to platting requirements, 153.03
- Fees, 153.07
- Penalty, 153.99
- Site condominiums, 153.05
- Subdivision plats, procedure for review of, 153.04
- Title, 153.01

**LIBRARY BOARD**

- Annual report, Charter, 15.6
- Donations, Charter, 15.9
- Library Board organization, Charter, 15.1
- Library fund, Charter, 15.5
- Management of Big Rapids Community Library, Charter, 15.4
- Meetings, Charter, 15.7
- Organization and officers, Charter, 15.3
- Removal from office, Charter, 15.8
- Term of office, Charter, 15.2

**LICENSE (See BUSINESS AND TRADE LICENSES)****LITTER (See NUISANCES)****MASSAGE REGULATION (See MYOTHERAPY ESTABLISHMENTS)****MAYOR (See CHARTER)****MECHANICAL AMUSEMENT DEVICES**

- Application for license, 116.03
- Definitions, 116.01
- Identification marks required, 116.06
- License required, 116.02
- Number of devices, 116.07
- Obscene matter prohibited, 116.08
- Police inspection, 116.05
- Slot machines, gambling prohibited, 116.04

**MINORS**

- Alcoholic beverages (See ALCOHOLIC BEVERAGES)
- Bicycle violations by juveniles under 16, 72.36

**MYOTHERAPY ESTABLISHMENTS**

- Definitions, 121.02
- Denial of license, 121.10
- Exemptions, 121.03
- Inspection, 121.11
- Prohibition, 121.0
- Licensing of massage establishments, 121.05
- Licensing of myomassaologist, 121.06
- Penalty, 121.99
- Physical establishment standards, 121.08
- Renewal, 121.12
- Responsibilities of massage establishment and myomassaologist license, 121.071
- Requirements for obtaining a license, 121.04
- Revocation of license, 121.10
- Sanitary standards, 121.09
- Suspension of license, 121.10

**NOISE (See NUISANCES)****NUDITY**

- Definitions, 130.07
- Public nudity prohibited, 130.08
- Public nuisance, 130.09

**NUISANCE PARTIES**

- Alcohol and Controlled Substances, Repeated Illegal Activity Involving (See NUISANCES)
- Definition, 130.15
- Nuisance party prohibited, 130.16
- Penalty, 130.99
- Persons in attendance at nuisance parties, 130.17
- Violations, 130.98

**NUISANCES**

- Air pollution, 90.03
- Alcohol and Controlled Substances, Repeated Illegal Activity Involving
  - Abatement of nuisance and costs, 90.84
  - Appeal, 90.87
  - Declaration of public nuisance, 90.82
  - Definitions, 90.81
  - Finding of public nuisance, 90.85
  - Legislative findings, 90.80
  - Notification to owners, 90.86
  - Public nuisance
    - Declaration of, 90.82
    - Finding of, 90.85
    - Posting and listing of, 90.88
    - Procedure for declaration of, 90.83
  - Vacated property, entry into or use of, 90.89
- Blight Prevention
  - Abatement of blight, 90.38
  - Blight conditions; findings and purpose, 90.35
  - Restrictions; exceptions, 90.36

**NUISANCES (Cont'd)**

**Dangerous Structures**

- Abatement, 90.47
- Condemnation; notice and hearing, 90.46
- Dangerous structures, 90.45
- Emergency abatement, 90.48

Definition, 90.01

Drainage of lots, 90.02

**Grass and Weeds**

- Abatement of nuisance, 90.28
- Findings and purpose, 90.25
- Notice to owner or occupant to remove, 90.27
- Restrictions, exceptions, 90.26

**Litter**

- Deposit of injurious substances, 90.31
- Deposit of unwholesome substances, 90.30

**Noise**

- Construction activity, 90.18
- Exceptions, 90.16
- Noise restrictions for industrial and commercial zoning districts, 90.17
- Noises prohibited, 90.15
- Trucks, 90.19

Penalty, 90.99

**Radio and Television Interference**

- Federal licensees, 90.59
- Inspection, 90.56
- Interference with police radio, 90.58
- Notice of violation, 90.57
- Radio and television interference prohibited, 90.55

Smoke and air pollution, 90.03

Vibration from industrial or commercial district; construction exempt, 90.04

**OFFENSES (See specific offense)**

**OFFENSES AGAINST GOVERNMENT ORDER, 130.03**

**OFFENSES AGAINST PERSON, 130.01**

**ORDINANCES (See CHARTER, at City Legislation)**

**PARK AND RECREATION BOARD**

- Amount to be appropriated, Charter, 16.6
- Disposition of revenues, Charter, 16.5
- Duties of Board, Charter, 16.4
- Meetings, Charter, 16.7
- Organization and officers, Charter, 16.3
- Park and Recreation Board organization, Charter, 16.1
- Removal from office, Charter, 16.8
- Term of office, Charter, 16.2

**PARKING VIOLATIONS BUREAU**

- Bureau established, 71.01
- Disposition of violations, 71.03
- Location, 71.02
- Procedure, 71.04
- Schedule of violations, 71.06
- Violation ticket, 71.05

**PARKS**

- Administration and enforcement of rules, 92.04
- Alcoholic beverages prohibited, 92.06
- Ball games, 92.03
- Injury to park property, 92.01
- Penalty, 92.99
- Vandalism in parks or recreation areas, 92.05
- Waste containers, 92.02

**PAWNBROKERS**

- Bond, 112.02
- License required, 112.01
- Records required, 112.03

**PEDDLERS AND TRANSIENT MERCHANTS**

- Closing out sales, 111.04
- Definitions, 111.01
- License required, 111.02
- Veteran's exemption, 111.03

**POOL ROOMS AND BOWLING LANES**

- License required, 117.01
- Obstructions to public view, 117.02

**PROPERTY DISPOSITION**

- Abandoned personal property, 100.01
- Auction sales, 100.06
- Custodian of property, 100.05
- Donations of personal property, 100.08
- Evidence and contraband, 100.02
- Finders, 100.04
- Limitation on claims, 100.10
- Notice of sales, 100.07
- Notice to owner, 100.03
- Weapons and the like, 100.09

**PROPERTY OFFENSES, 130.02****PUBLIC DANCES**

- Dance halls, public dances; license required, 118.01
- Dancing schools; license required, 118.02

**PUBLIC IMPROVEMENTS; SPECIAL ASSESSMENTS**

- Apportionment when land is divided, 35.15
- Collection and payment, 35.14
- Commission review, 35.12
- Cost of public improvements, 35.04
- Duties of assessor, 35.07
- Duties of city treasurer and assessor, 35.18
- Estimates and diagrams to be prepared, 35.03
- Failure to give notice, 35.11
- Form of notice, 35.10
- Insufficient or excessive special assessments, 35.16
- Irregular, invalid, or void assessments, 35.17
- Irregularities in assessment no bar to collection, 35.20
- Method of assessment, 35.08

## PUBLIC IMPROVEMENTS; SPECIAL ASSESSMENTS (Cont'd)

- Nature of assessment, 35.13
- Notice and hearing, 35.09
- Petitions for public improvements, 35.02
- Pro rata special assessments, 35.06
- Special assessments for public improvements, 35.01
- Suits for collection, 35.19
- Time of special assessments, 35.05

## PUBLIC RECORDS

- Access by another public body, 37.04
- Definitions, 37.01
- Enhanced access authorized, 37.02
- Reasonable fee, 37.03

## PURCHASING (See TAXATION, FINANCE AND PURCHASES)

RETAIL FRAUD, 130.06

## SCHOOL GROUNDS

- Offenses on, 130.05

## SEWER USE REGULATIONS

- Abbreviations, 52.04
- Administration and Enforcement
  - Appeal, 52.72
  - Control of POTW, 52.70
  - Powers and authority of inspectors, 52.71
- Application, 52.02
- Building Sewers and Connections
  - City to make connections to public system, 52.48
  - Costs to be borne by property owner, 52.47
  - Excavations, 52.50
  - Final approval, 52.46
  - Permit required, 52.45
  - Permittee to notify City when connection is ready for inspection, 52.49
- Definitions, 52.03
- Penalty, 52.99
- Private Sewage Disposal
  - Inspection, 52.37
  - Permit required, 52.36
  - Private sewage disposal connections, 52.35
  - Public sewer connection required when available, 52.38
  - Septic tank sewage, 52.39
- Purpose and objectives, 52.01
- Rates, Charges and Revenues
  - Allocation of revenues, 52.61
  - Fiscal year, 52.62
  - User rates and charges for wastewater disposal service, 52.60
- Use of Public Sewers
  - Agreements or contracts with other governmental units, 52.23
  - Duties of Superintendent, 52.17
  - Grease, oil and sand interceptors, 52.19
  - Information and special restrictions for certain users, 52.26
  - Monitoring facilities, 52.21
  - Pretreatment, 52.18
  - Privies, cesspools and the like restricted, 52.24

SEWER USE REGULATIONS (Cont'd.)

Use of Public Sewers (Cont'd.)

- Protection from damage or unlawful interference, 52.15
- Significant industrial and commercial users, 52.20
- Special agreements with City, 52.22
- Toilet facilities and connections required, 52.25
- Unlawful discharges, 52.16
- User classification, 52.05

SKATEBOARDS (See BICYCLES, SKATEBOARDS, AND TOY VEHICLES)

SKATING RINKS

- License required, 118.05

SMOKE DETECTORS (See HOUSING REGULATIONS)

SPECIAL ASSESSMENTS (See PUBLIC IMPROVEMENTS; SPECIAL ASSESSMENTS)

STORMWATER CONTROL AND MANAGEMENT

- Applicability and scope; exemptions, 55.03
- Construction of chapter; other applicable law, 55.09
- Definitions, 55.02
- Detailed site plan, 55.05
- Detention calculation sheet, 55.70
- Enforcement and penalties, 55.08
- Fees, 55.07
- Inspection by city to assure conformance to approved plans and permits, 55.06
- Intent and purpose, 55.01
- Peak Flow Reduction
  - Berm elevation (freeboard), 55.60
  - Controlled outlet, 55.58
  - Design considerations, 55.54
  - Design requirements for detention ponds, 55.55
  - Emergency outlet, 55.59
  - Failed storm water facility, 55.61
  - Maintenance of storage areas, 55.53
  - Projects subject to detention requirements, 55.51
  - Required release rate, 55.56
  - Required storage volume, 55.57
  - Sequencing of ponds, 55.52
  - Stormwater detention, 55.50
- Review and determination by director of public services, 55.04
- Schedule of fees, 55.71
- Storm Drain Design Facilities
  - Additional design constraints, 55.42
  - Inlet capacities for storm catchments, 55.40
  - Storm sewer networks and appurtenances, 55.41
- Storm Water and Detention Technical Guidelines
  - Connections and associated water quality, 55.34
  - Definitions, 55.31
  - Direction of flow, 55.33
  - Intent and purpose, 55.30
  - Quantity of flow calculations, 55.35
  - Storm water design, 55.32

## STREETS AND SIDEWALKS

- Additional construction regulations, 94.12
- Bond required, 94.09
- Crosswalks, driveway aprons, curb cuts; permit required, 94.01
- Curb cuts; agreement to install driveway apron, 94.02
- Depositing materials on streets, 94.21
- Driveway aprons; construction, 94.03
- Driving on sidewalks, 70.05, 94.18
- Moving buildings; permit required, 94.15
- Obstructions and encumbrances prohibited, 94.20
- Penalty, 94.99
- Permits; revocation, suspension, 94.11
- Plans and specifications, 94.05
- Refusal of permit, right of appeal, 94.10
- Removal of construction materials, 94.13
- Sidewalk construction permit, 94.22
- Sidewalk occupancy permits in Central Business District, 94.25
- Sidewalk repair, procedure, 94.24
- Signs, barricades; injury to, 94.19
- Snow and ice; removal required, 94.16
- Street cuts and excavations; permit required, 94.06
- Street openings to be guarded, 94.07
- Streets; payment of additional costs, 94.08
- Suspension of objects over street; awnings and marquees, 94.17
- Unsafe driveways and crosswalks; repair, 94.04
- Unsafe sidewalks, 94.23
- Utility poles; damage to, 94.14
- Vacating, procedures as to (See VACATING, DISCONTINUING OR ABOLISHING STREETS OR PUBLIC GROUNDS)

## SUBDIVISION REGULATIONS (See LAND DIVISION, PLAT REVIEW AND LOT SPLIT)

## TAXATION, FINANCE AND PURCHASES (See also CHARTER)

- City Income Tax
  - Deduction, 34.02
  - Uniform ordinance and amendments adopted, 34.01
- Development Plan and Tax Increment Financing Plan, 34.65
  - Findings, 34.66
  - Amendment of original plan, 34.67
- Downtown Development Authority
- Purchases and Contracts
  - Acceptance and inspection of materials, 34.53
  - Application, 34.21
  - Appropriations sufficiency, 34.42
  - Bid opening procedure, 34.39
  - Bid securities and bonds, 34.38
  - Bidders in default to the City, 34.41
  - Contract not awarded to lowest bidder, 34.35
  - Contracts filed with City Clerk, 34.47
  - Contracts, power of City Commission, 34.45
  - Contracts without competitive bidding, 34.50
  - Cooperative purchasing, 34.51
  - Criteria of responsible bidder, 34.34
  - Definitions, 34.22
  - Emergency purchases, 34.43
  - Extra compensation, 34.49
  - Gifts and rebates prohibited, 34.56

## TAXATION, FINANCE AND PURCHASES (Cont'd)

## Purchases and Contracts (Cont'd)

- Local vendors, 34.37
  - Preference for, 34.36
- Payment to contractors, 34.48
- Powers and duties of Purchasing Officer, 34.23
- Preference for local bidders, 34.36
- Public improvements, 34.44
- Purchase of items equal to or over \$3,500 but less than \$7,500, 34.26
- Purchase of items equal to or over \$1,000 but less than \$3,500, 34.25
- Purchase orders, 34.29
- Purchases from petty cash, 34.31
- Purchases of \$7,500 and over, 34.27
- Purchasing service available to other public agencies, 34.52
- Purpose, 34.20
- Refusal to execute contract, 34.46
- Rejection of bids, 34.40
- Request for qualifications, 34.33
- Requisitions, 34.28
- Sale of property, 34.54
- Sealed bids, 34.32
- Small item purchase - under \$1,000, 34.24
- Subdividing contracts or purchases, 34.30
- Surplus stock, 34.55

## TAXICABS

- Cruising prohibited, 114.14
- Drinking on duty, 114.15
- Driver permits
  - Generally, 114.09
  - Display, 114.10
  - Transfer, 114.12
- Insurance
  - Generally, 114.04
  - Cancellation, 114.05
- License and registration
  - Application, 114.02
  - Number of licenses, 114.18
  - Registration, 114.03
  - Required, 114.01
  - Revocation of registration, 114.07
  - Transfers, 114.06
- Lost articles, 114.13
- Maintenance and inspection of vehicles, 114.19
- Passengers; conveyance required, exception, 114.16
- Rate schedule, 114.08
- Rules and regulations, 114.17

## TELECOMMUNICATIONS

- Annual report, 123.14
- Authorized city officials, 123.19
- Cable television operators, 123.15
- Compliance, 123.17
- Conduit or utility poles, 123.07
- Conflict, 123.02
- Definitions, 123.03

**TELECOMMUNICATIONS (Cont'd)**

- Existing rights, 123.16
- Funds, use of, 123.13
- Maintenance fee
  - Establishment and payment of, 123.10
  - Modification of existing, 123.11
- Municipal civil infraction, 123.20
- Permit
  - Constructive/engineering, 123.06
  - Issuance of, 123.05
  - Required, 123.04
- Police powers, reservation of, 123.18
- Purpose, 123.01
- Repair of damage, 123.09
- Route maps, 123.08
- Savings clause, 123.12

**THEATERS**

- License required, 118.03
- Prices, posting, 118.04
- Smoking in theaters, 96.24

**TRAFFIC CODE**

- Additional provisions adopted, 70.05
- Bicycles (See BICYCLES, SKATEBOARDS AND TOY VEHICLES)
- Changes in code, 70.04
- Code adopted, 70.01
- Copies to be available, 70.03
- Parking Violations Bureau (See PARKING VIOLATIONS BUREAU)
- References in code, 70.02
- Skateboards (See BICYCLES, SKATEBOARDS AND TOY VEHICLES)
- Toy Vehicles (See BICYCLES, SKATEBOARDS AND TOY VEHICLES)

**TRAVEL TRAILERS**

- Definition, 98.01
- License required, 98.02

**TREES**

- Application for permit, 93.07
- Covering planting strip, 93.10
- Definitions, 93.01
- Excavations; guards required, 93.09
- Injury to trees, 93.05
- Mains; leaks, 93.04
- Obstructions prohibited; trimming, 93.08
- Penalty, 93.99
- Prohibited varieties, 93.03
- Public ways; trees; control, 93.02
- Trimming by public utilities; permit required, 93.06

**VACATED PROPERTY**

- Entry into or use of, 90.89

**VACATING, DISCONTINUING OR ABOLISHING STREETS OR PUBLIC GROUNDS**

- Clerk to record ordinance, 36.05
- Proposal to be presented to City Commission, 36.01
  - City Commission to act on proposal, 36.04

**VACATING, DISCONTINUING OR ABOLISHING STREETS OR PUBLIC GROUNDS (Cont'd)**

- Public hearing, Plan Board to conduct, 36.02
- Summary of comments, 36.03
- Recommendation of approval or denial, 36.03

**WASTEWATER PRETREATMENT**

- Abbreviations, 53.005



## WASTEWATER PRETREATMENT (Cont'd)

## Administration

- Construction schedule, 53.054
- Permit application, 53.052
- Permit conditions, 53.057
- Permit modification, 53.056
- Plan review, 53.055
- Pretreatment, 53.053
- Wastewater contribution permits, 53.051
- Wastewater discharges, 53.050

## Definitions, 53.004

## Discharge regulations

- Allotment of POTW capacity, 53.034
- Analytical requirements, 53.030
- Bypassing, 53.035
- Confidential information, 53.031
- Dilution prohibited, 53.022
- General discharge prohibitions, 53.015
- Limitations on wastewater strength, 53.021
- Modifications to pretreatment standards, 53.020
- New sources, 53.018
- Notification, 53.027
- Pretreatment facilities, 53.019
- Pretreatment requirements; National Categorical Standards adopted by reference, 53.017
- Records, 53.028
- Records retention, 53.029
- Right of entry, 53.032
- Right of revisions, 53.023
- Special agreements, 53.033
- Specific discharge prohibitions, 53.016
- Spill prevention and slug control plans, 53.024
- Spill prevention facilities, 53.025
- Spill prevention plans, 53.026

## Enforcement

- Administrative fines, 53.107
- Affirmative defense, 53.114
- Annual publication of IU's in significant noncompliance, 53.113
- Cease and desist orders, 53.106
- Compliance order, 53.105
- Consent orders, 53.103
- Emergency suspensions, 53.108
- Enforcement actions, 53.100
- Falsifying information, 53.116
- Injunctive relief, 53.112
- Judicial remedies, 53.111
- Notification of violation; administration adjustment, 53.102
- Operating upsets, 53.110
- Recovery of costs incurred by the City, 53.115
- Revocation of permit, 53.101
- Right of appeal, 53.109
- Show cause hearing, 53.104

## Fees and charges

- Charges and fees, 53.041
- Purpose, 53.040

## WASTEWATER PRETREATMENT (Cont'd)

- Monitoring, Inspections and Surveillance
  - Confidential information, 53.089
  - Miscellaneous sampling, 53.088
  - Monitoring facilities, 53.085
  - Sample analysis, 53.086
  - Sample frequency, 53.087
- Net/gross calculations, 53.007
- Objectives, 53.002
- Penalty, 53.999
- Policy; application, 53.003
- Purpose, 53.001
- Removal credits, 53.006
- Reporting Requirements
  - Annual reporting by the POTW, 53.074
  - Baseline monitoring report for categorical discharges, 53.065
  - Bypass reporting, 53.067
  - Changed discharges, 53.071
  - Compliance date report, 53.066
  - Continuing compliance reports, 53.068
  - Hazardous waste report, 53.072
  - Noncategorical dischargers, 53.070
  - Notification of potential problems, 53.069
  - Signatory requirements, 53.073
  - Signatory requirements by the City, 53.075

## WATER

- City Manager; powers and duties, 51.02
- Cross-connections, 51.16
- Definitions, 51.01
- Emergency regulations, 51.14
- Inspections, 51.13
- Meters, 51.08
- Penalty, 51.99
- Public drinking fountains and the like, 51.10
- Service connections; permit required, 51.07
- Service pipe; regulations, prohibitions, 51.06
- Sprinkling and fire protection, 51.15
- Unlawful obstruction or interference with water system, 51.12
- Use of water, 51.09
- Water fund, 51.03
- Water main extensions, 51.05
- Water mains, 51.04

## WATER AND SEWER RATES

- Basis of charges, 54.02
- Billing, 54.08
  - Corrected billing, 54.13
- Capital buy in charge, 54.14
- Collection, 54.09
- Definitions, 54.01
- Hydrant readiness-to-serve, 54.06
- Replacement of services, 54.03
- Service to City, 54.07
- Sewer rates, 54.12

WATER AND SEWER RATES (Cont'd)

- Sewer rates outside corporate limits, 54.04
- Schedule of fees, 54.15
- Special rates, 54.10
- Utility refunds, 54.13
- Water rates, 54.11
- Water rates outside corporate limits, 54.05
- Water utility service outside corporate limits, 51.17

WEEDS (See NUISANCES)

ZONING CODE

- Adopted by reference, 154.01
- Penalty, 154.99

